## Companion<sup>®</sup>Of

Middleware solution that links your mobile force to your ERP system.

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#### Companion 2

Companion®Office is the true brain behind the automation project. It brings more than 4000 parameters into play to match in every detail the working methods, needs and policies of any business, large or small, in any sector. Through this high adaptability, it easily keeps in step if and when evolution and innovation induce changes in your practices. As a complement to your ERP system, it extends your control to every possible aspect of your field operations: routes, visit sequences, surveys, photo catalogues, customerspecific order and invoice models, marketing programs, access rights and restrictions for mobile personnel, etc.

#### INTEGRATE, CONNECT AND COMMUNICATE

Installed on a server at your location, **Companion**<sup>®</sup>Office is a middleware application that helps to effectively manage your Sales and Merchandising activities. It was designed with an open architecture, integrating with any back-end system. Information flows in a bidirectional environment that makes it available to mobile personnel.

#### ANALYZE, MEASURE AND OPTIMIZE PERFORMANCE AND RESULTS

This solution offers management a higher level of visibility and control over field activities. Companion®Office has a built-in dashboard and report generator, so you can create views and reports on everything that is relevant to you: sales, deliveries, invoices, distribution, inventory, facings, promotions, products, orders, surveys, etc. (by sales rep, merchandiser, distributor, region, territory, banner, store type, SKU). Other views and reports, such as customers visited, not visited and communication reports, are also available with Companion®Office.

#### EFFECTIVE MANAGEMENT OF YOUR MOBILE FORCE

Management will be able to measure performance, evaluate opportunities and execute actions that will maximize efficiency and effectiveness. Informed decisionmaking, along with better planning and control, will have a positive impact on your bottom line.

#### ABOUT CIS GROUP

Founded in 1977, CIS Group is one of the largest providers of mobile software solutions in North America. CIS helps companies maximize productivity, decrease distribution costs and enhance profitability. CIS Group has offices in Montreal, Toronto and Boston. Their innovative solutions have a proven track record with over 10 000 routes and reps automated throughout North America, making CIS a leading provider of automation software solutions for mobile sales, merchandising and delivery.

### Companion<sup>2</sup>

# Companion Of

FUNCTIONALITIES

REPORTS

- Advanced maintenance of all master files (clients, products, store chains, categories...).
  - Manage sale transactions, good returns, bad returns, damaged products, deposits, substitutes, sets, trays.
  - Manage invoicing of clients and distributors, buy-back of invoices, batch printing and sending of documents by email.
  - Manage client orders, distributor orders, EDI orders, telesale orders with calling list, orders in transit and dispatch.
  - Manage product proposal algorithm based on historical sales, current inventory, returns and current period.
  - Invoice and order model configurator to customize the documents according to clients or banners.
  - Manage three units of measure for transactions.
  - Advanced price management and configuration allowing enhanced flexibility (regular, promotion, special, volume, free products, transport surcharge, multiple rebates).
  - Manage authorized and/or unauthorized products by client, department and banner.
  - Manage taxes on multiple levels according to the client's province or State.
  - Manage routes with HHC or paper and prepare a backup plan.
  - Manage product availability for all transactions according to a production schedule.
  - Manage all inventory with product lot identification, at warehouse, in trucks, at distributors' and at clients'.
  - Manage multiple types of collection according to payment terms and send statements of account by email through the mobile unit.
  - Manage advanced surveys that allow targeting activities according to many parameters and many types of response, among which the capture of a picture.
  - Follow communications between the distributors, and their itineraries recorded by the GPS module.
  - Supports four languages (French, English, Spanish and Portuguese).
  - Transaction statistics consultation, collection and distributors' end-of-day reports.
  - Truck inspection, with ability to consult inspections made by drivers.
  - Export data to Excel (CSV), compatible with Crystal Report.
- Electronic archiving of all transactions, with the electronic signature or store stamp scanning embedded in the form.
- ENVIRONMENTSMicrosoft SQL Server.Windows Client.
  - Invoices, credit notes, orders, returns, receipts, etc.
  - Loading and unloading proofs.
  - Pre-orders and inventory lists.
  - Sales by route, client, territory, group of clients, etc.
  - Activities at Point of Sale.
  - Account reconciliation and balancing.
  - Price modification and adjustment.
  - Vehicle inspection with mileage report.
  - Consult truck itineraries on a map (GPS).
  - Many other configurable reports available.



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